



Why a 4-H Recordbook?

One of the requirements to **achieve** in 4-H is to create and submit a recordbook each year. The actual due date varies from club to club, so please check with your club's general leader. To be considered for Leadership Awards and funding for 4-H Trips, please make sure your recordbook is submitted to the Extension Office by your general leader by **Tuesday, September 10, 2019**.

Besides achieving, doing a record book has many benefits:

- It is necessary to be nominated for leadership awards.
- It is necessary when applying for funding for 4-H trips.
- It is a great reference to look back at when completing college applications. It is a fun way to document your adolescent life.

You can complete your recordbook in a number of ways. Be creative and create the "recordbook" that works best for you! You can:

- Make Video
- Create a Powerpoint
- Prepare a Scrapbook

All recordbooks, regardless of the format you select, must include the County "4-H Year in Review/Recordbook Pages" pages found at: <https://eauclaire.extension.wisc.edu/4-h-forms-documents/> The **word** version of this form allows you to save the document to your computer. Then you can update and add to it each year so your recordbooks get easier after the first year!

If you are creating a video, you can print these forms and attach them to the storage device with which you submit your video. If you create a powerpoint, you can choose to add them to the powerpoint or print and submit with the storage device.

If you want to be considered funding for 4-H Trips or for Leadership Awards, be sure to include:

- Cover Letter
- Resume
- Letter of recommendation
- 'Member Self Nomination' form found at: <https://eauclaire.extension.wisc.edu/4-h-forms-documents/>

This may seem like a daunting process, but it is a great way to prepare for the future! Applying for your first job will be a snap because you'll have your cover letter, resume and a person to write you a great letter of recommendation.

Don't let recordbooks scare or overwhelm you!

The best recordbook is a **DONE RECORDBOOK!**