



How to Sign up for the Eau Claire County Fair with FairEntry

- Please choose your entries from the Eau Claire County Fair book found on the Extension Eau Claire County website https://eauclaire.extension.wisc.edu/eau-claire-county-fair/
- Recommended browsers: Google Chrome or Mozilla Firefox. Older versions of Internet Explorer may cause unexpected results.
- Register all entries for each exhibitor in the family before proceeding to the Payment section.
- Be sure to click the "Submit" button when you have completed your entries. Entries are not final until they have been submitted.
- Check your email inbox for a confirmation email with a list of your entries and any related fees.
- You will receive a second email when your entries have been approved by your fair.

| 1. Go to the website, www.FairEntry.com | | | |
|---|------------------------------|--|---------------|
| 2. Click on "Find your fair" | Q, Find Your Fair | Staff Sign-in | Contact Sales |
| 3. Enter "Eau Claire County Fair" and hit "Search" (or scroll through the states on the right hand side of the screen) | Search by keyword | Eau Claire County | |
| | Sorted by Filter by State | State ALL Select a State from the Map | |
| | | Q Search | |





| 4. Click on "Eau Claire County Fair" | Wisconsin | | |
|---|---|------|--|
| | 2020 <mark>Eau Claire County</mark> Fair July 28 - August 02, 2020 | FAIR | |
| 5. If you are a 4-H member, click "Sign in with 4HOnline." If you are not a 4-H member, create a profile in FairEntry by clicking the "not in 4-H" link. (This is only done once. After that, enter the e-mail and password that you created and click the blue Sign In button.) Note: If you are a 4-H Member and you try to enter an e-mail and password and click the blue Sign in button, it will tell you that your "account is not found." | Exhibitor and Staff sign-in Exhibitor and Staff sign-in Exhibitor and Staff sign-in Exhibitor and Evention Sign in with 4HOnline If you don't have a 4HOnline account, sign-in with your FairEntry account: Email Password Sign in Forgot your password? Not in 4-H and need to create a FairEntry account? | | |
| 6. Click the Green "Begin Registration Button" | <text><text><text><text><text></text></text></text></text></text> | | |





| 7. Click the "Individual" or "team" button as appropriate. (You may only see the Individual button. A "team" would | Do you want to register an Individual? | | |
|--|--|--|--|
| be for registering the club booth or fair | | | |
| entertainment, for example.) | | | |
| 8. Choose the "new exhibitor" from the list or | New Individual Exhibitor | | |
| create one from scratch | Select an Existing person to continue | | |
| and click the green | Hart-Brinson, Eli | | |
| "Continue" button | | | |
| | O Hart-Brinson, Emma | | |
| | | | |
| | - OR - | | |
| | | | |
| | Cancel Continue | | |
| 9. Answer any questions and then click | Entries Payment \$0.00 | | |
| "Continue" | | | |
| | Personal Details Contact Info Address Questions Review | | |
| | | | |
| | Questions | | |
| | | | |
| | Continue 🤤 | | |
| 10. Review the exhibitor | | | |
| Then click the green, | Personal Details Contact Info Address Questions Review | | |
| "Continue to Entries" | | | |
| bullon. | Please review the exhibitor registration. | | |
| | | | |









| 16. Continue adding | | | | |
|----------------------------|---|-----------------------------|----------------|--|
| exhibits are entered for | | | | |
| that exhibitor. | | | | |
| 17. Choose "Register | Exhibitors Entries | Payment | \$0.00 | |
| add their entries as | | | | |
| needed. | There are 0 entries belonging to 1 exhibitor in this invoice. | Everything looks good! | | |
| | Register another Exhibitor | Continue to Payment | | |
| | - | | | |
| | Hart-Brinson, Emma | | ◆ Add an Entry | |
| | 0 Entries 4HOnline | | | |
| 18. After all your entries | Exhibitors Entries | Payment | \$0.00 | |
| are entered, click | | | | |
| Continue to r ayment. | There are 0 entries belonging to 1 exhibitor in this invoice. | Everything looks good! | | |
| | Register another Exhibitor | Continu | e to Payment | |
| | | 7 | | |
| | Hart-Brinson, Emma | | Add an Entry | |
| | 0 Entries 4HOnline | | | |
| 19. Review your invoice | | | | |
| and click "Continue" | | | | |
| method. | | | | |
| 21. Click the "Agree to | | | | |
| the above statement" | Agree to Terms | | | |
| DOX. | For this year we are only charging \$5 per exhibitor. There | wi | | |
| | payage when you pick up your entry tags. | | | |
| | | | | |
| | □ I agree to the above statement | | | |
| | | | | |





| 22. Click submit. Your entries will not be processed until you click this button. | Payment Total \$5.00 By Check Instructions to Pay by Check | |
|--|---|--|
| 23. If you have questions, please contact Andy Heren, Extension Support specialist 715-839-4712 or <u>Andy@co.eau-</u> <u>claire.wi.us</u> or the Fair Coordinator, Debbie Kitchen, at <u>eauclairefair@gmail.com</u> | | |